

OUR POLICY REGARDING THE PROCESSING OF THE PERSONAL DATA OF CONDOMINIUM CO-OWNERS

Pursuant to the provisions of Art. 13 of EU Regulation No. 2016/679, this is to inform you that the personal data you provide will be used for the purposes specified here below.

DATA CONTROLLER

The Data Controller is CONDOMINIO CASA CAVALESE, with main office in Via Brunetta, 32 – 38033 Cavalese (TN), Phone: (+39) 0462/231127, E-mail: condcasacavalese@gmail.com.

DATA PROCESSOR

The Data processor is the pro tempore administrator nominated by the Meeting, Pandini Amministrazioni, via Rosmini, 79, 38100 Bolzano (BZ), E-mail: ammincasacavalese@gmail.com.

PURPOSES AND LEGAL BASIS FOR THE PROCESSING

The data will be processed for the following purposes:

- Condominium management activities;
- Processing and keeping of the register of co-owners' ID data containing the identity of the co-owners, the land registry data of each real estate unit, and all data regarding the safety conditions of the shared spaces of the building pursuant to Art. 1130, § 6 of the Italian Civil Code;
- Accounting and tax obligations;
- Management of relations with co-owners;
- Publication on the website of the documents applicable via meeting resolution, by means of customised authentication procedures;
- Management of relations with suppliers;
- Compliance with the legal provisions;
- Management of any disputes (administrative, judicial and extrajudicial supervision).

The legal basis that legitimises the processing is the execution of contract obligations and of the co-owners' specific requests, as well as the accomplishment of all legal obligations.

With reference to the data of the tenants/lessees, the legal basis for processing of their personal data is not based on their having entered an agreement with the Condominium and therefore consists in their free and explicit consent, **that may be given via written letter sent to the Data Controller and/or to the pro tempore Administrator.**

SPECIAL DATA AND PENAL DATA

Should it become necessary to process special and/or penal data (articles 9 and 10 of EU Reg. No. 2016/679), these data may be processed only after obtaining the free and explicit consent of the data subject.

DATA PROCESSING METHODS

The processing of personal data will be performed using paper and computer devices and, in compliance with the provisions of the applicable regulations, all suitable safety measures will be implemented to ensure the confidentiality, integrity and correctness of the data.

DATA RECIPIENTS

The data shall be processed by the pro tempore Administrator and by other authorised individuals acquired to assist by both the data Controller and the Data Processor for the accomplishment of the activities indicated in the foregoing Information Notice and may be transferred to any of the following third parties:

- professionals and consultants;
- suppliers in general;
- police;
- public bodies.

The data shall not be released.

DATA STORAGE

In full compliance with Art. 5 of EU reg. No. 2016/679, the personal data processed shall be adequate, relevant and limited to what is necessary for the purposes for which they were collected and stored for the period of time strictly necessary for accomplishing the purposes expressed herein.

PLACE OF DATA PROCESSING

The personal data may be processed either within the European Union or in non-EU countries. In fact, the use of some services by the Data Controller, such as several Google LLCM applications, for example, may imply the transfer of the personal data to the United States of America. This processing is in compliance with the regulations in force since the above mentioned supplier has joined the Privacy Shield adequacy convention entered into by the USA and by the European Union.

Should it be necessary, the Data Controller has the right to move its IT archives to other non-EU countries, ensuring as of now that the transfer of data outside the EU shall be done only to countries capable of ensuring a level of protection that complies with the standards imposed by applicable law.

AUTOMATED DECISION-MAKING PROCESSES

Processing will be performed also using electronic and/or automated means, the access to which is allowed only to authorised subjects, in full compliance with the provisions of the law in force.

The Data Controller does not use any form of decision-making processes aimed at profiling regarding personal data.

RIGHTS OF THE DATA SUBJECT WITH REFERENCE TO DATA PROCESSING

Pursuant to Articles 15, 16, 17, 18, 19, 20, 21, and 77 of the EU Regulation, the data subject is hereby informed that:

- he/she has the right to obtain access to his/her personal data, their rectification, their erasure or restriction of their processing, and their transfer to another Data Controller where required;
- any rectification or erasure or restriction of processing performed at the data subject's request – unless they prove impossible or involve a disproportionate effort – will be notified by the Undersigned to each one of the Data Processors to which the personal data have been communicated;
- he/she has the right to lodge a complaint with the supervisory authority, i.e. the '*Garante per la protezione dei dati personali*', following the procedures and the indications published on the official website of the supervisory authority in Italy: www.garanteprivacy.it.

The exercise of the rights is without any restrictions on form, and is for free.

*** **

The foregoing 'Privacy policy' has been updated to 7 October 2019.

The undersigned

born in _____

Province (_____)

on ____ / ____ / ____ / _____, after reading the Information Notice, in his/her capacity as condominium co-owner,

GIVES CONSENT **DOES NOT GIVE CONSENT**

where required for the management of the condominium, to the processing of the special data pursuant to Art. 9 of EU Reg. No. 2016/679, and/or of the penal data pursuant to Art. 10 of EU Reg. No. 2016/679.

Date

The data subject